Job Description and Selection Criteria

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Overview of the post

The University intends to make an appointment to the Professorship of Egyptology with effect from 1 October 2013, or as soon as possible thereafter.

The Professorship of Egyptology is one of the most senior chairs in the subject in the UK. It provides an exciting opportunity for the postholder to pursue her or his research with the support of unparalleled resources (including for example, the Sackler library, the Griffith Institute, and the Ashmolean Museum) to participate in a vibrant, collaborative research community, and to play a leading role in the development of Egyptology in the UK and internationally.

Egyptology in Oxford extends from philology and linguistics to archaeology and art history, and has developed collaborations with a wide range of subjects and disciplines, establishing a reputation for an interdisciplinary research vision with which the Professorship is intimately linked. The Professorship is the senior position in the subject group of Egyptology and Ancient Near Eastern Studies in the Faculty of Oriental Studies. Thus the Professor is pivotal to teaching and research in Egyptology in the University as well as to the on-going development of Egyptology and Ancient Near Eastern Studies. Alongside the leadership role in the subject group, the Professor of Egyptology has a wider remit to represent the study of the ancient world within and beyond the faculty, on the national and international stage.

The post was founded at the beginning of the twentieth century and has had six holders, including the current postholder, Professor John Baines. Since its founding, the Professorship has been associated with The Queen’s College, and the appointee will be elected to a professorial fellowship at the college. The Queen’s College is a vibrant and cosmopolitan academic community, which is home to undergraduate and graduate students of Egyptology and Ancient Near Eastern Studies, as well as housing an extensive Egyptological library.

The successful candidate will be a scholar of the highest international calibre, with an outstanding record of research and publication in Egyptology. She or he must possess strong leadership qualities, and be ready to represent and promote the interests of Egyptology and Ancient Near Eastern Studies in faculty, university, and wider fora. The Professor will also be
a committed teacher of undergraduates and graduates, able to teach and inspire students at all levels and across a range of areas within Egyptology.

Queries about the post should be addressed in the first instance to Thomas Hall, thomas.hall@orinst.ox.ac.uk or telephone: +44 (0) 1865 278210. All enquiries will be treated in strict confidence; they will not form part of the selection decision.

**Duties of the post**

The Professor of Egyptology will be a member of both the University and the College community. He or she will be part of a lively and intellectually stimulating research community which performs to the highest international levels in research and publications, and will have access to the excellent research facilities which Oxford offers. He or she will have a role to play in the running of the College as a member and trustee of its Governing Body.

The main duties of the post are as follows.

*Research*

The Professor will be expected to undertake and publish research at an international level of excellence in Egyptology.

*Academic Leadership*

The Professor will be expected to lead and encourage the research of colleagues and to maintain and further develop the interdisciplinary research vision of Egyptology in Oxford, including the major research projects of the Griffith Institute.

The Professor will also be expected to represent and promote the interests of Egyptology and Ancient Near Eastern Studies and the study of the ancient world more generally within and beyond the faculty, and on the national and international stage. (Activities beyond the University might, for example, include activities such as contributions to national fora and the media, editorial and advisory work or outreach.)

*Research Funding*

The Professor will be expected to be active in applying for research grants and to encourage applications for post-doctoral fellowships in the Faculty. The Professor will also be expected to work with the University Development Office, and with members of the Egyptology and Ancient Near Eastern Studies subject group and the Griffith Institute, to identify and support fund-raising opportunities and initiatives.

*Teaching*

The Professor will be required to deliver lectures and give instruction in Egyptology and in particular to lecture, or hold classes, in two at least of the three University terms and to give at least thirty-six lectures or classes in all, and not less than twelve in each of two terms.

The Professor will be expected to provide advice and instruction in the subject at all levels, from undergraduate teaching to advising on post-doctoral research. She or he will play a pivotal role in maintaining breadth and depth of teaching and supervision in Egyptology, as well as in the on-going development of Egyptology and Ancient Near Eastern Studies in the University.

The Professor will be expected to play an active leadership role in the development of new and innovative teaching at undergraduate level, and in the review and development of taught graduate courses in Egyptology. (More information about range of the courses offered in the University can be found below in Essential Information for Applicants.)
He or she will be expected to contribute to language and text teaching (especially for 2nd and 3rd year undergraduates) in most phases of the Egyptian language, and will also be involved in, for example, introductory lectures on Egyptian history and culture for students in Oriental Studies and in Archaeology. The Professor may also contribute to undergraduate tutorials, and to the provision of seminars, lectures and lecture series on a variety of topics, and to artefact classes held in the Ashmolean Museum. She or he will be expected to contribute to advanced graduate teaching via classes and tutorials.

**Supervision**

The supervision of research students and the provision of specialist advice as appropriate will form important aspects of the Professor’s duties.

The Professor will be required to act as the supervisor of a graduate student as and when requested to do so by a faculty board or other competent body, unless he or she can show reasonable cause, to the satisfaction of the body concerned, why on a particular occasion he or she should not do so.

**Examining**

The Professor will be required to take part in university examining as and when requested to do so by a committee for the nomination of examiners, unless he or she can show reasonable cause, to the satisfaction of the Vice-Chancellor and Proctors, why on a particular occasion he or she should not do so. (This requirement does not apply to invitations from faculty boards to examine theses submitted for research degrees.)

**Faculty Administration**

The Professor will be expected, after a period of settling in, to make a reasonable contribution to chairing the major sub-committees of the Faculty and to academic administration and leadership.

**Headship of Departments and Faculties**

This Professorship is held in the Faculty of Oriental Studies. The Faculty is managed by the Board of the Faculty and by an elected Chair, who normally holds office for three years. The current Chair of the Board of the Faculty is Professor Bjarke Frellesvig.

Every professor or reader who is employed by the University, unless individually exempted, has the obligation to accept the headship of the department or faculty in which his or her post is held if invited to do so by Council.

**Selection criteria**

Applications will be judged only against the criteria which are set out below. Applicants should make sure that their application shows very clearly how they believe that their skills and experience meet these criteria.

Oxford is committed to fairness, consistency and transparency in selection decisions. Chairs of selection committees (known as electoral boards) will be aware of the principles of equality of opportunity and fair selection and there will be a member of each gender wherever possible.

The successful candidate will demonstrate the following:

**Essential:**

- an international reputation in scholarship and research in Egyptology of the highest calibre, and an outstanding publication record in this subject;
• a plan for future research which demonstrates the potential to produce further work of high significance to the study of Egyptology during the tenure of the Chair;
• the ability to provide academic leadership;
• the ability to develop and present proposals and to attract and manage external research funding;
• the ability to train, guide and motivate research students and junior colleagues;
• a commitment to providing effective and innovative teaching at undergraduate and postgraduate level across different periods and in linguistic and other areas of the subject, including material culture;
• the ability to contribute effectively to ensuring the long-term development of the subject, and to maintaining interest in it in Oxford and to its wider recognition outside and
• the ability and willingness to undertake administration.

Desirable:
• experience of university governance and management, and of academic administration.

How to apply
There is no application form. Applications must include:
1. your full contact details including email and full postal addresses, and a telephone number;
2. a covering letter or statement explaining how you meet the criteria set out above;
3. a full CV and publications list;
4. an indication of where you first heard about this post;
5. the names and contact details (postal and e-mail addresses and telephone number) of precisely three referees.

You should contact all three of your referees before applying, to ensure they are aware of your application and of the requirements for the post, and to ensure that they would be content to write a reference for you for this post, if they were asked to do so.

The University will assume that it is free to approach your referees at any stage unless your application specifies otherwise. Therefore if you would prefer a referee or referees to be approached only with your specific permission or if you would prefer them to be approached only if you are being called for interview on the final short list, then you must state this in your application, alongside the details of the relevant referee(s). You should provide the names and full contact details of three referees even if you do not wish them to be contacted yet.

If you are shortlisted but only Oxford references are available for you, you will be asked at a later stage to provide the name of an additional referee outside Oxford.

Applications should be sent by email to Dr Gwen Booth, Personnel Officer, Senior Appointments at professorships@admin.ox.ac.uk.
The deadline for applications is **Monday 18 February 2013**.

Should you have any queries about how to apply, please contact Mrs Elaine Eastgate at professorships@admin.ox.ac.uk or telephone: +44 (0) 1865 280189.

The full membership of the board of electors will be published in the University Gazette (http://www.ox.ac.uk/gazette/) when it is finalised. All applications will be acknowledged after receipt and will be considered by the board of electors as soon as possible after the closing date. The board is free to search for other candidates at this or any subsequent stage in its proceedings. All shortlisted candidates will be interviewed and will be asked to give a short presentation to the electors as part of the interview. The board’s decision will be communicated as soon as possible after the interview but in some cases there may be a delay while deliberations are ongoing.
Essential Information for Applicants for the Professorship of Egyptology

The University

The University of Oxford aims to sustain excellence in every area of its teaching and research, and to maintain and develop its position as a leader amongst world-class universities. Placing an equally high value on research and on teaching, the colleges, departments and faculties of Oxford aspire both to lead the international research agenda and to offer a unique and exceptional education to our undergraduate and graduate students.

Oxford’s self-governing community of scholars includes university professors, readers, and lecturers, college tutors, senior and junior research fellows and over 2,500 other university research staff. The University aims to provide facilities and support for colleagues to pursue innovative research and outstanding teaching, by responding to developments in the intellectual environment and society at large, and by forging close links with the wider academic world, the professions, industry and commerce. The Strategic Plan, detailing strategy for the period 2008-13 can be found at http://www.admin.ox.ac.uk/pra/planningcycle/stratplan.shtml.

Research at Oxford combines disciplinary depth with an increasing focus on inter-disciplinary and multi-disciplinary activities addressing a rich and diverse range of issues, from deciphering ancient texts and inscriptions using modern scientific and computational methods developed in Oxford, through to global health, climate change, ageing, energy and the effects on our world of rapid technological change.

Oxford seeks to admit undergraduate students with the intellectual potential to benefit fully from the college tutorial system and small group learning to which Oxford is deeply committed. Meeting in small groups with their tutor, undergraduates are exposed to rigorous scholarly challenge and learn to develop their critical thinking, their ability to articulate their views with clarity, and their personal and intellectual confidence. They receive a high level of personal attention from leading academics.

Oxford has a strong postgraduate student body which now numbers about 7,000, well over a third of the full-time students. Postgraduates are attracted to Oxford by the international standing of the faculty, by the rigorous intellectual training on offer, by the excellent research and laboratory facilities available, and by the resources of the museums and libraries, including one of the world’s greatest libraries, the Bodleian.

For more information please visit www.ox.ac.uk

The Humanities Division

The Humanities Division is one of four academic divisions in the University of Oxford, bringing together the faculties of Classics; English; History; Linguistics, Philology and Phonetics; Medieval and Modern Languages; Music; Oriental Studies; Philosophy; and Theology and Religion, as well as the Ruskin School of Drawing and Fine Art. The division has responsibility for over 500 members of academic staff, for over 4,000 undergraduates (more than a third of the total undergraduate population of the University), and for about 1,600 postgraduate students.

The Division offers world-class teaching and research, backed by the superb resources of the University’s libraries and museums, including the famous Bodleian Library, with its 11 million volumes and priceless early book and manuscript collections, and the Ashmolean Museum of
Art and Archaeology. Such historic resources are linked to cutting-edge agendas in research and teaching, with an increasing emphasis on interdisciplinary study.

The Division’s faculties are among the largest in the world, enabling Oxford to offer an education in Arts and Humanities unparalleled in its range of subjects, from music and fine art to ancient and modern languages.

For more information please visit: www.humanities.ox.ac.uk

The Faculty of Oriental Studies

The Faculty of Oriental Studies is one of the largest institutions of its kind in Europe. It is located on a number of sites but has its centre in the Oriental Institute in the heart of Oxford. The academic staff in Oriental Studies teach and research the ancient and modern languages, literatures, and histories of the Near and Middle East, South Asia, and East Asia. The Faculty has some 480 undergraduate and postgraduate students and over 90 teaching and research staff working across an extremely wide range of subjects. It was ranked exceptionally highly in the most recent external assessment of its teaching and research, the UK Research Assessment Exercise for 2008.

The Faculty comprises three sub-faculties, within each of which there are separate subject groups. Egyptology and Ancient Near Eastern Studies (EANES) forms its own subject group within the Sub-Faculty of Near and Middle Eastern Studies. The two other sub-faculties are East Asian Studies, and Inner and South Asian Studies.

The subject group includes Mark Smith, Professor of Egyptology and Lady Wallis Budge Fellow in Egyptology, University College; Elizabeth Frood, University Lecturer in Egyptology and Fellow of St Cross College; Jacob Dahl, University Lecturer in Assyriology and Fellow of Wolfson College; Frances Reynolds, Shillito Fellow in Assyriology, faculty tutor, and Senior Research Fellow of St Benet's Hall; and Robert Simpson, faculty tutor and Griffith Egyptological Fund Research Fellow. In the Ashmolean Museum, Paul Collins is Assistant Keeper (Curator) for the Ancient Near East collections, and Liam McNamara is Assistant Keeper (Curator) for ancient Egypt and Sudan. A complete list of Faculty academic staff categorized by subject is available at: http://www.orinst.ox.ac.uk/staff/faculty.html. In addition, each year Egyptology and Ancient Near Eastern Studies attracts numerous academic visitors from around the world, drawn by the quality of the intellectual environment and by the unrivalled resources. Many of these visitors offer presentations within the subject group’s research seminar, which usually runs bi-weekly during term.

Egyptology is taught at various levels. There are usually around thirty students registered for degrees in the subject area. Egyptian language is taught as an element of courses in Oriental Studies and in Classics and Oriental Studies. For the undergraduate honours degree in Egyptology and Ancient Near Eastern Studies (EANES) in Oriental Studies, students take Egyptian or Akkadian as the main path. Egyptian may also be taken as a subsidiary language with Akkadian, Arabic, Classics (as part of Classics and Oriental Studies), or Hebrew. Coptic may be taken as a subsidiary to Egyptian or Classics. The EANES degree is also available with a subsidiary in Archaeology and Anthropology instead of a second language. The faculty also offers courses on Egyptian art and architecture for the BAs in Classical Archaeology and Ancient History and in History of Art, papers on Egyptian material culture and history in the BA course in Archaeology and Anthropology, as well as courses, lectures, and tutorials for the BA in Archaeology and Anthropology, and lectures for BA students studying Theology.

At any one time an average of about fifteen graduate students are working for masters or doctoral degrees in Egyptology. The two-year MPhil in Egyptology attracts a regular flow of high-quality applicants. This course offers balanced and intensive research training in Egyptology, with a variable disciplinary focus. Significant numbers of students undertake the
one-year MSt in Oriental Studies, a research preparation degree that is available in Egyptology as well as other subjects. This wide-ranging degree targets specialist training in preparation for advanced research so is tailored to a student’s individual needs and interests.

**The Griffith Institute**

The Griffith Institute at the University of Oxford is a research institute for Egyptology and Ancient Near Eastern Studies that has one of the world’s largest collections of archives in Egyptology, which it both curates and actively makes accessible online and to visitors.

The Griffith Institute is managed by a committee which includes all permanent staff in Egyptology. The Institute also has a director who is appointed for a fixed period from among the Egyptologists; the Professor of Egyptology will be expected to take up the Directorship at some point during her or his tenure as Chair. The Institute’s principal research project is the Topographical Bibliography of Ancient Egyptian Hieroglyphic Texts, Reliefs, And Paintings, which has been running for more than a century. The Institute also has an active publication programme, which includes monographs on ancient Egypt and the Near East. Its staff is headed by Vincent Razanajao, the Editor of the Topographical Bibliography and Keeper of the Archive.

Another major project of the Griffith Institute is the Online Egyptological Bibliography (OEB), which holds a grant from the Mellon Foundation to integrate Aigyptos and other databases (2011–2014). This is a collaborative undertaking with the universities of Munich and Heidelberg. The OEB makes more than 90,000 references available online with abstracts and/or keywords, dating from 1822 to 2012. The co-ordinating editor is Gareth Roberts.

The Institute is entering an exciting period of major change: its major research project, the Topographical Bibliography, is expected to be converted into an online resource and its data gathering will be integrated with that for the OEB.

More information about the Griffith Institute Archive and its projects can be found here: [http://www.griffith.ox.ac.uk/](http://www.griffith.ox.ac.uk/)

**Further Resources**

The Griffith Institute was founded through the legacy of the first holder of the Professorship of Egyptology, Francis Llewellyn Griffith, who also contributed his personal library to form the core of the Egyptian and Near Eastern holdings. Now located in the Sackler Library, these holdings are among the most comprehensive in the world. The Sackler Library enjoys the services of a specialist librarian, Diane Bergman, for the Egyptology and Ancient Near East collections. The academic staff in Egyptology and Assyriology have offices and a teaching room in the Griffith Institute wing of the Sackler Library, on the same floor as the Egyptological and Ancient Near Eastern library collections. The Ashmolean Museum’s outstanding collections from ancient Egypt, Sudan, and the Ancient Near East are integral to teaching and research at all levels. The Pitt Rivers Museum also has significant holdings of ancient Egyptian artefacts.

The Griffith Egyptological Fund supports research in Egyptology, and the Sub-Faculty has funds to support research assistance, publications, and conference attendance. Additional college funding supports a Career Development Fellowship position and research students.

The Professor will have a work/teaching room and personal computing facilities in the Griffith Institute wing of the Sackler Library. She or he will have access to shared administrative and secretarial resources in the faculty, and will also receive support from the Divisional Research Facilitators for external grant applications, and administrative support from the faculty for the management of research projects.
The faculty will provide a ‘start-up’ budget of £7,500 during the first two years of the appointment, from which can be purchased I.T. equipment and any exceptional items required by the new professor. The budget may also be used to cover the cost of the professor’s inaugural lecture and any conferences, seminars etc. organised by the professor on his or her arrival to Oxford.

Each postholder receives a research allowance, currently up to £800 per annum, and other funds are available to support general research activities (such as invited speakers) that do not focus on the research of the individual applicant.

Additional funding may also be available through the University’s John Fell OUP Research Fund, which provides research, seedcorn and start up grants, and provides funds to stimulate applications to external agencies.

The Queen’s College

There are 38 self-governing and independent colleges at Oxford, giving both academic staff and students the benefits of belonging to a small, interdisciplinary community as well as to a large, internationally-renowned institution. The collegiate system fosters a strong sense of community, bringing together leading academics and students across subjects, and from different cultures and countries.

The Queen’s College is one of the oldest colleges in the University of Oxford and is conveniently and prominently situated on Oxford’s High Street. The College was founded in 1341 and now consists of splendid 17th- and 18th-century buildings, which replaced those of the mediaeval foundation, as well as more modern residential buildings in nearby parts of the city. It has one of the finest college libraries in Oxford. In recent years there have been about 45 fellows, about 160 graduate students and about 330 undergraduates. While this community spans a broad range of academic interests, the humanities are particularly well represented, with fellows and/or lecturers in Philosophy, Classics, French, German, Spanish, Portuguese, Italian, Russian, English, History (Ancient, Medieval and Modern), Music and Oriental Studies as well as junior research fellows in Philosophy, Music, History, English and French. There are currently 18 undergraduates from the Faculty of Oriental Studies, one of whom is reading for a BA in Egyptology. There are 6 graduates reading for either the MPhil or DPhil in Egyptology; currently 2 of these doctoral students receive Barns Scholarships from the College. The Queen’s College houses the Peet Memorial Library, an extensive Egyptology library accessible to all staff and students of EANES. The Queen’s College Symposium meets twice a term for graduate students and faculty to showcase research and discuss their interests over supper. All members of the College are encouraged to participate actively in decision-making and in developing the College’s policies and practices.

More information about the College may be found at http://www.queens.ox.ac.uk/
Standard Terms and Conditions

Standard duties

(i) to lecture, or hold classes, in at least two of the three university terms and to give at least thirty-six lectures or classes in all and not less than twelve in each of two terms; and

(ii) to undertake research and original work and the general supervision of research and advanced work in your subject and department, and to assist students in their studies by advice or informal instruction.

It is expected that professors will generally participate in the business and affairs of the relevant faculty or department.

Salary, benefits and pension

The salary of the person appointed will be determined by the Vice-Chancellor, after appropriate consultation. In addition the professor will be eligible for consideration, in regular reviews, for one of a number of additional salary awards which may be made in recognition of outstanding academic distinction and/or contribution to the academic work of the University (e.g. in leadership in, or in the development of, some field of study).

The salaries of professors at Oxford are generally above the average of those in other leading UK universities.

An additional pensionable allowance will be payable in respect of any period during which the professor is Head of Department/Faculty Board Chairman. (Any allowance payable for a period of less than three years will not, however, be pensionable.)

Eligible staff may join the Universities Superannuation Scheme. Details are available on the website at http://www.admin.ox.ac.uk/finance/pensions/uss/.

Length of appointment

The professorship is tenable until retirement. For all academic staff the University has adopted a retirement age of 30 September before the 68th birthday. There is a procedure for requesting an extension of employment beyond that date.

Sabbatical leave and outside commitments

All professors may apply for sabbatical leave to allow them to focus on their research. In general, one term of leave is available for each six terms worked. This leave may either be taken as one term of leave after 6 terms of service, or accumulated and taken as one year of leave after 6 years of service.

Professors may also spend up to 30 working days in each year on projects outside their employment duties, such as consultancy, spin-out activity and membership of research councils and other bodies. There is no limit to the amount of money which staff may earn from these activities. Full details are available on the university website at http://www.admin.ox.ac.uk/personnel/staffinfo/academic/approvaltoholdoutsideappointments/.

Guidance on ownership of intellectual property (http://www.admin.ox.ac.uk/statutes/regulations/182-052.shtml) and managing conflicts of interest (http://www.admin.ox.ac.uk/researchsupport/integrity/conflict/policy/) is also available on the university website.
Residence

Professors are required to reside within the University (i.e. within twenty-five miles of Carfax, the central point of Oxford) during at least six months in each academic year, between 1 October and 1 August, and in particular during not less than six weeks of each term.

Relocation expenses

Subject to HMRC regulations and the availability of funding, a relocation allowance may be available. Further details are available on the website at http://www.admin.ox.ac.uk/finance/expenses/relocationscheme/.

Family support

The University has generous maternity and adoption leave arrangements, and also offers support leave to fathers and partners. Additional paternity leave of up to 26 weeks (for children born or placed for adoption after 3 April 2011) is available where parents decide to share the 52 week maternity leave entitlement. Details are available on the website at http://www.admin.ox.ac.uk/personnel/during/family/.

All staff are eligible to apply to use the University nurseries (although there is a long waiting list for nursery places), and the full range of tax and National Insurance savings scheme is in operation. Details are available on the University’s childcare website at http://www.admin.ox.ac.uk/eop/childcare/.

The University will try to accommodate flexible working patterns as far as possible and there is considerable flexibility in the organisation of duties. More information on family support and flexible working policies is available on the website at http://www.admin.ox.ac.uk/personnel/during/family/.

Information for parents and carers is available at http://www.admin.ox.ac.uk/eop/parentsandcarersinformation/.

Facilities and services

The University has a range of facilities and benefits for its staff; more details are available on the website at http://www.admin.ox.ac.uk/personnel/staffinfo/benefits/.

The University Disability Office provides support to staff and students with a disability and may be contacted through its website at http://www.admin.ox.ac.uk/eop/disab/.

College terms and conditions

Like all Oxford Colleges, the Queen's College is a registered charity. The Professorship is associated with a non-stipendiary fellowship and the postholder will be a trustee of the College and full member of the Governing Body. He/she will be expected to attend its meetings and to play an active part in the governance and administration of the College, including serving on College committees and holding Office within College and, in conjunction with the College’s Development Office, taking part in development activities as appropriate. Although the Fellowship carries no formal teaching duties in College, the post holder will be expected to participate in the academic life of the College at a less formal level, for example by organising a seminar series or acting as college advisor for graduate students.

The Professor will be entitled to lunch and dinner at Common Table free of charge. The post holder will also be welcome to use the college’s lecture rooms, as well as its facilities for more informal gatherings and conference facilities. Professorial Fellows are eligible to book College guest rooms for academic visitors, and are eligible to apply for modest support towards academic expenditure.
For further information about the College fellowship, please contact:

senior.tutor@queens.ox.ac.uk

Equality of opportunity
The policy and practice of the University of Oxford require that all staff are offered equal opportunities within employment. Entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

Medical questionnaire and the right to work in the UK
The appointment will be subject to the satisfactory completion of a medical questionnaire and the provision of proof of the right to work in the UK.

Applicants who would need a work visa if appointed to the post are asked to note that they may need to enter the UK under the Tier 1 (Exceptional talent) category of the UK’s points-based system. Further information is available at:

Particular arrangements
Oxford welcomes applications from candidates who have a disability. These documents will be made available in large print, audio or other formats on request. Applicants invited for interview will be asked whether they require any particular arrangements to make the interview more convenient and effective for them.

Data Protection
All data supplied by candidates will be used only for the purposes of determining their suitability for the post and will be held in accordance with the principles of the Data Protection Act 1998 and the University’s Data Protection Policy (available on the website at http://www.admin.ox.ac.uk/councilsec/dp/policy.shtml).

1 But NB if the person appointed to the post is a migrant sponsored under the UK’s points-based migration system, we are required to retain the applications of all shortlisted candidates for one year or until a UK Border Agency compliance officer has examined and approved them, whichever is the longer period.